

APPROVED

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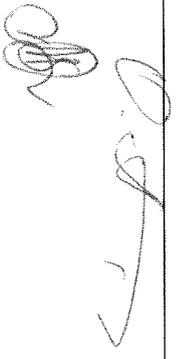
Project Title: Promotion of employment and self-employment of the population in small and medium-sized towns in the Republic of Belarus
Project Number: 00896107
Year: 2017
The main objective of the project: Promotion of effective employment and self-employment of the population through the development of entrepreneurship in small and medium-sized towns in the Republic of Belarus

Description	Activity by Quarters				Executing Entity	Funding Source	Budget account description	Funds Planned, USD	Annual results
	Q1	Q2	Q3	Q4					
Output 1: Development and promotion of the concept of socially responsible approach in SME development in small and medium-sized towns of Belarus									
1.1 Study on "Small Towns: Potential for SME Development, Integration and Attraction of Investments"					UNDP	UNDP - Russia Trust Fund TFD	Delivered by the project team and the national partner		The first part of the report has been prepared covering the following issues: identifying the challenges and capacity of the labour markets in small and medium-sized towns; identifying market niches for the development of business initiatives
1.2 Study tour No.1 to Russian Federation to learn the practice of implementing federal and regional employment and self-employment programs					UNDP	TFD	71600 Travel	35,000.00	At least 10 people from national and oblast level have learned about the implementation of programs for supporting small and medium businesses in the Russian Federation
1.3 Identification of issues and improvement of legal and economic conditions for boosting business activities in selected regions					UNDP	TFD	71300 Local Consultants 72100 Contractual Services- Companies 74500 Miscellaneous Expenses	5,000.00	Analysis of the business conditions for small and medium-sized enterprises in Belarus and review of the best practices for small business support in CIS countries and Europe has been prepared
1.5 Promotion of the socially responsible approach to SME development and extensive information and education campaign in the sphere of employment and self-employment					UNDP	TFD	71300 Local Consultants 72100 Contractual Services- Companies	2,000.00	Presentations and meetings covering the issues of the socially responsible approach have been held with at least 300 participants
1.6 Drafting and publication of a popular handbook on the basics of small and medium-sized business for information and training activities of the project					UNDP	TFD	71300 Local Consultants 74200 Printing and publications 74500 Miscellaneous Expenses	6,500.00	Popular handbook on the basics of entrepreneurship has been drafted and published, with regard to the business conditions in small and medium-sized towns
1.7 Development of SME support and development plans at pilot enterprises					UNDP	TFD	71300 Local Consultants 74200 Printing and publications	15,140.00	5 SME support and development plans for the incubators in the pilot towns have been drafted (considering the business conditions in small and medium-sized towns)
1.8 Management & Monitoring					UNDP	TFD		8,400.00	
ACTIVITY №1 TOTAL:								72,040.00	

Output 2: Establishing business incubators / training centers for small and medium businesses (SME) at the selected town-forming enterprises and supporting the qualifying small businesses, including through the credit line provided by the Development Bank of the Republic of Belarus (DBRB)

2.1. Selection of towns and enterprises to establish and host incubators / training centers						UNDP	TFD	71300 Local Consultants 71600 Travel	3,000.00	5 pilot towns with large state enterprises have been chosen for participation in the project. The rationale is set out in the analytical note.
2.3. Training of national experts / instructors on the fundamentals of entrepreneurship for redundant employees and for the established incubators / training centers						UNDP	TFD	71300 Local Consultants 72100 Contractual Services- Companies 71600 Travel 74500 Miscellaneous Expenses	7,000.00	30 national experts have been prepared in Vitebsk and Mogilev oblasts to conduct trainings on the fundamentals of entrepreneurship
2.5 Establishment of production and service platforms (incubators) in each pilot town employing the released and ineffectively used premises (production facilities administrative or auxiliary buildings) to host small enterprises and individual entrepreneurs						UNDP	TFD	71300 Local Consultants 72100 Contractual Services- Companies 71800 IT Equipment 74500 Miscellaneous Expenses	184,000.00	Necessary repairs and equipment have been provided for at least 3 incubators in the pilot towns for hosting small enterprises and individual entrepreneurs
2.8. Management & Monitoring						UNDP	TFD		8,400.00	
ACTIVITY №2 TOTAL:									202,400.00	
Output 3: Creation of favorable conditions for the development of small business and production cooperation in small and medium-sized towns										
3.1. Establishment of the National Subcontracting Center (NSC)						UNDP	TFD	71300 Local Consultants 72100 Contractual Services- Companies 71800 IT Equipment 74500 Miscellaneous Expenses	40,000.00	The NSC development strategy has been created. Software for the development of subcontracting has been updated/the necessary equipment has been purchased.
3.5. Creation of investment and partnership projects with multilateral participation in pilot small towns						UNDP	TFD	71300 Local Consultants 71600 Travel 74500 Miscellaneous Expenses	2,000.00	At least 2 meetings have been held in the pilot towns for the preparation of multilateral participation projects
3.7. Management & Monitoring						UNDP	TFD		8,400.00	
ACTIVITY №3 TOTAL:									50,400.00	
Evaluation (as relevant)										
Project Management (Staff, project office rent and equipment, communication, translation, PR costs)						UNDP	TFD		62,000.00	Management and project monitoring have been realized in accordance with the project document
GMS 8%						UNDP	TFD		30,947.20	
TOTAL FOR MANAGEMENT AND EVALUATION:									92,947.20	
TOTAL FOR THE PROJECT									417,787.20	

Programme Officer
Project Manager



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